

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Meeting of November 18, 2015

Members Present: Paul Anderson, Dave Tyler and Kirk Montstream

Members Absent: Chuck Riggott

Others Present: Superintendent E. Arthur Enderle III, Chief Operator Edward Alibozek, WPCA Attorney Michael Lanza, Board of Selectmen Liaison Dale Nelson and Recording Secretary Laura Michael

Time and Place

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

I. Pledge of Allegiance

II. Added Agenda Items

There were no added items.

III. Acceptance of the Minutes of October 28, 2015

Motion: To accept the minutes of October 28, 2015.
Montstream/Tyler
Motion passed

IV. Communications

Mr. Anderson informed the Board that he attended the 1st meeting of the new First Selectman. It lasted one hour and there was discussion outside of the agenda; there was back and forth discussion during public participation which is appropriate and happens at WPCA meetings. Mr. Pippin was appointed Deputy 1st Selectman. Mr. Anderson pointed out the Mr. Bowsza was instrumental in keeping the meeting on track. Mr. Anderson announced that Dale Nelson is the official Board of Selectmen liaison for the WPCA.

V. Visitors

There were no scheduled visitors.

VI. Public Participation

Ms. Nelson asked when the WPCA Union contract ended. Mr. Alibozek replied 2018; negotiations will begin in January or February of 2018.

VII. Receipt of Applications

There were no new applications.

VIII. Approval of Applications

There were no applications to be approved.

IX. Legal

Attorney Lanza was asked to file a Proof of Claim for 45 Winton Rd. He explained he would need the form and the bankruptcy information. The Tax Collector will be contacted and the information will be provided to Attorney Lanza. He was asked about 65 Main St, the bankruptcy case that was discussed in October; Attorney Lanza asked that the information be emailed to him. Attorney Lanza reported that he would return the delinquent account files to Mr. Enderle that had been requested.

X. Unfinished Business

Waiver for Onsite Sewage Disposal

Mr. Enderle reported that he met with Mike Caronna from North Central Health today. Mr. Anderson was present for 1st part of the meeting and Mr. Alibozek for the 2nd part of the meeting. Mr. Enderle put together a flow chart. Mr. Alibozek will put together a map for Mr. Caronna. Mr. Caronna will provide information on these properties. There will be a mutual agreement; the WPCA will issue waivers, provided NCH approves. Mr. Alibozek explained that he would put the information into the geo data base. Mr. Enderle will provide something more formal for the next meeting. He has a pretty good handle on where to head. Mr. Anderson explained to Attorney Lanza that when they issue a waiver, there will be a two year limit but it is renewable. They will need a way to track it. Attorney Lanza suggested recording the waiver on the Land Records. This will eventually force people to connect; no bank will finance a property with a waiver recorded on the land records. It was felt the best way to keep track of the waivers was with a spreadsheet. There was a discussion of starting the requirement of hooking up to the sewer on North Rd. That is the most recent sewer project. The project was funded by USDA Grant/Loan and the property owners didn't have to pay a benefit assessment. That was a great benefit to the homeowners. Mr. Montstream likes the idea of recording the waiver on the Land Records; that will force the connection when the property is sold. When the letters are sent out giving property owners one year to connect there are some possible scenarios.

1. The property owner hooks up to the sewer.
2. The property owner applies for a waiver and qualifies.
3. The property owner applies for a waiver and does not qualify and North Central Health takes control.
4. The property owner does nothing.

Mr. Tyler feels they have to enforce the last two scenarios. They will need to have a fine in place. Attorney Lanza explained that the property owners will need a chance to be heard. The WPCA will need to hold a public hearing. Mr. Montstream felt more comfortable with that. It was explained that the residents of North Road asked for the sewer and now they are not connecting to it. Mr. Tyler feels that with any new sewer line, connection should be required.

XI. Public Hearing Scheduled at 7:30 p.m.

Mr. Anderson read the public hearing notice that was published in the Journal Inquirer.

Motion: To open the public hearing for Moreno, Paul & Krokulski, Margaret, 151 Tromley Rd.
Montstream/Tyler
Motion passed

There was no one present for Moreno, Paul and Krokulski, Margaret, 151 Tromley Rd. Mr. Enderle explained that this is a residential property and none of the FCC had been paid.

Motion: To close the public hearing for Moreno, Paul and Krokulski, Margaret, 151 Tromley Rd.

Montstream/Tyler
Motion passed

XII. Action on Facility Connection Charges

Motion: To impose the facility connection charges as published Moreno, Paul and Krokulski, Margaret, 151 Tromley Rd.
Montstream/Tyler
Motion passed

Unfinished Business - continued

Discussion of Revision to Delinquent Policy

Mr. Anderson explained the revision was based on the concerns of Mr. Barton who came to the October meeting. The revised wording was incorporated into the policy and into the collection letters making it clear that if the July installment is not paid and the account is sent to collection with a Marshal, the entire annual fee (July and January) will become due. Mr. Anderson pointed out that other communities don't let you split the bill if it isn't over a certain amount. Mr. Tyler feels the WPCA is being too aggressive with the collections; they've gone from not being aggressive enough to being too aggressive. He feels they should wait before going to the Marshal and give people more of a chance to pay. It was explained that this is in following with what the Town Tax Collector is doing. Mr. Montstream felt if this is what the Tax Collector is doing, than the WPCA should too.

Motion: To accept the Delinquent Policy as revised within the meeting packet dated November 18, 2015.
Montstream/Tyler
Discussion: Mr. Tyler questioned that they were only accepting the revision of the wording; the policy had already been adopted. Mr. Anderson replied that they were only revising the wording to make it clearer.
Motion passed

IT Status

It has been good.

Benefit Assessment Policy

This was not discussed.

XIII. New Business

Bill Sheet Review

Mr. Anderson reported that the budget was on track. Mr. Tyler asked about the vehicle repair line item. Mr. Enderle explained there were repairs made to the Ford Ranger due to normal wear. Mr. Enderle went over the CIP line item. He explained the Mr. Alibozek had spent a lot of time working on a FEMA grant. They received a \$42,000 grant of which they will get 75% back; \$32,500 will go back into CIP. This grant was used to install SCADA at the three remaining pump stations; Industrial Park, Route 5 and Scout Hall. This allows them to remotely monitor the pump stations from the plant.

Superintendent's Report

Mr. Enderle pointed out a picture showing Marc Brennan and Konrad Karolczuk at the completion of the oxidation ditch actuator weir valve upgrade. It took about 6 months to get the actuator and they brought in an electrician for the installation. They plan to order a second one.

Mr. Enderle handed out a work order from Woodard & Curran for a Structural Assessment of the Control House. Mr. Enderle explained that chlorine had leaked through the floor and a chunk of concrete, about 15-20 pounds, fell out of the ceiling. They cordoned off the area and called in the structural engineers. The work order, in the amount of \$8,400, is only for the engineering; it does not include the cost of the repair, which could be \$100,000 - \$250,000 or more.

Motion: To approve Work Order Number 009 in the amount of \$8,400 as presented.
Montstream/Tyler
Motion passed

Transfer

There were no transfers.

XIV. Adjournment

Motion: To adjourn the meeting at 8:39 p.m.
Montstream/Tyler
Motion passed

Respectfully submitted,

Laura Michael
Recording Secretary